



Osborne

Onward and Upward

Web: www.osborneps.vic.edu.au

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ABN 41 613 786 711

Osborne Primary School Newsletter

9th February 2022

PRINCIPAL REPORT

Dear Parents and Carers,

Welcome back to all our new and returning students and families to Osborne Primary School for the start of another year of learning. I again look forward to working with you all as we strive to achieve our mission, vision and values while continuing to navigate the circumstances around our current situation. Well done to our Foundation students who had their first school day on Friday. Starting school is such a milestone in a child's life. It was so pleasing to see our students start school so enthusiastically for a very smooth transition to school.

During my journeys around the school, it's been great to see all of the terrific learning tasks that are taking place and I have been extremely pleased to note that our staff are working hard to ensure that all of our students are thriving from the start of the year.

I look forward to a very rewarding and successful year for our parents, staff and most importantly our students. Please be sure to communicate with your child's classroom teacher any concerns, as together we can ensure that your child has a happy and productive school experience.



Spotlight Info

2022 CSEF

An application form can be obtained from the office. Please bring your current health care card to be copied.

Meet the Teacher Monday

Monday 21st—Friday 25th February

Student Leader Badge Presentation

Friday 18th February 2.15pm

Osborne Primary School would like to acknowledge the Boon Wurrong People, the Traditional Owners of the land on which we are gathered and pay our respects to the Elders both past, present and emerging.

Please ensure your child has an art smock to protect their uniform during art class. They are available to purchase from the uniform shop.

OSBORNE Vision Statement

OSBORNE Primary fosters a caring, inclusive environment that develops values, attitudes, knowledge and skills in our students that will better equip each student to achieve a meaningful and fulfilling life in our complex, changing world.

Facilities

Over the holidays we had a number of updates and repairs to our school facilities:

- Oval Sprinkler system restored to fully operational
- Oval fertilizing, weeding and mowing.
- Gym floor sanded and recoated.
- Storm Damaged front gate replaced.



- New colourful activity markings on the asphalt.
- New outdoor tables for OSHC and class use.
- Refurbishment of Canteen with new benches, splashbacks and cupboards.
- Traffic bollards for security of blue courts and oval.
- Steam cleaning of all school carpets.
- Reinstatement of gravel on oval walking track through tree area.

Positive COVID notifications

We are notifying families of the classes that have a COVID positive case. We have taken diligent steps to avoid mixing classes (where possible) across the school and even in Year Levels to reduce the possibility of infections.

Rapid Antigen Testing (RATs)

Thank you to the families who are testing their children twice a week with the Rapid Antigen Tests (RAT) that were available through the school. The tests did identify some students who had contracted COVID 19 and subsequently were able to isolate rather than attending the first day of school. This is a surveillance strategy to help identify as many cases as possible so positive cases and their close contacts can isolate immediately, therefore suppressing the spread further.

Another box of 5 tests will be sent home today for testing in week 3 and 4. We'll deliver these to each classroom and the teacher will hand these to students to take home. Please check your child's bag tonight. At this stage, the government has only committed to supplying rapid tests for the first 4 weeks of school.

A reminder that parents and staff must report any positive test results to the school. Parents can report the positive result, either through the VicEd COVID [portal](#) or by phone or written notification; this is so the school can record that they will be absent while in 7-day isolation, and let the rest of the school community know there has been a positive case onsite and that they should monitor for symptoms.

If staff or students receive a positive test result at any time, they must report this through the Department of Health system ([Rapid antigen tests | Coronavirus Victoria](#)) or via the coronavirus hotline at 1800 675 398.

All students and staff who return a positive result from a rapid antigen test should also follow the latest advice at <https://www.coronavirus.vic.gov.au/rapid-antigen-tests>. Information about how to do a test, including a how-to video translated into 33 languages, is [available online](#).

Newsletter

The newsletter will be published fortnightly (alternate week to the school bulletin). The newsletter is the main source of communication from the school and I urge everyone to read it! Families will be able to access it via Compass and on the school website at <http://osborneps.vic.edu.au/newsletter/>. The bulletin will only contain important dates and recurring school information.

Congratulations to Ms Woods and Ms Bruce

A huge congratulations to both Meaghan Woods and Bodeane Bruce who are expecting babies in the first half of this year! We wish them all the best for their pregnancies and look forward to welcoming their babies in 2022. We will let families know of staff changes closer to the dates that Bodeane and Meaghan will be finishing.

School assemblies

Our school assemblies will again be held on Friday afternoons at 2:30pm with the first one scheduled for this week. The assembly will be held outside and all parents are welcome to attend.

Student Leaders

We will be presenting the nominated Year 6 student leaders with their Leadership Badges at our Assembly on Friday 18th February at 2:15pm (earlier than our normal 2:30pm start time). This will be held outside so as parents are able to attend.

Tutor Learning Initiative

We are really pleased that the Tutor Learning Initiative (TLI) will continue to run in 2022. Osborne will be running a program that is designed to support students whose learning has been disrupted as a result of the coronavirus pandemic. Our school will again adopt a collaborative, co-teaching approach that is delivered in a manner to support and accelerate student learning. This will result in explicit and targeted small group sessions. The program is not designed to support students with a 1:1 tutoring session but rather give students the opportunity to accelerate their learning through a focused and comprehensive small group forum. Further information will be available should your child/ren be eligible for the program. As the program runs throughout the year, some students may receive tutoring later in the year.

Start of school day

A reminder for everyone that school day starts at 9am and finishes at 3.15pm. Classrooms open at 8:50am so students can enter the classroom and get ready for the day and speak to the teacher before instruction starts at 9am. The start of the day is very important as the daily schedule for learning is outlined to students, with learning activities beginning promptly at 9am.

Communication

Keeping parents informed about the happenings around school is very important to us as we believe it helps strengthen the partnership between home and school. Compass is the system we use across the school where we can send SMS or notification messages directly to parents' mobile phones or an email to the parent's email address. We strongly recommend parents download the Compass app, available in your mobile phone's app store.

Meet the Teacher

In week 4 (21st to 25th Feb) "Meet the teacher" conferences will be held throughout the week for Years 1 - 6, with after-hours meeting times offered on Tuesday 22nd February. This is an opportunity for you to have a brief chat with your Childs' new teacher. These will be 10 minute sessions held to ensure that our classroom teachers have all the information they need to support your children. It is also a great opportunity to meet the teacher and discuss the year ahead. Details to follow.

Mel Webb will email parents once bookings for the Meet the Teacher times are opened on Compass. (Please note Foundation parent/teacher conferences will be held at a later date in the term).

SunSmart

Our SunSmart Policy, available on the school's website, is developed to ensure children are safe whilst outside. Please remember that part of this is to wear a broad-rim hat during Term 1 and Term 4. Children without a hat will be directed to stay under the shaded area. Please ensure your child has a hat, which is clearly named so it can be returned if it gets lost.

COVID Safe Entry to School

All parents, carers and other visitors attending schools must adhere to COVID safe measures. Parents, carers and other adult visitors who need to enter school buildings **must check in at the office** using the QR code and schools must sight vaccination information, but do not need to collect, record or hold the information.

Parents, carers and other adult visitors who enter school buildings must have had 2 doses of COVID-19 vaccine or have a valid medical exception with the following limited exceptions:

- when attending to administer medical treatment to their own child when the treatment cannot be administered by the school
- when attending to collect their child who is unwell and cannot leave the school building unaccompanied by their parent/carer
- when attending for a momentary period that does not involve any sustained contact with staff or students, for example, to collect a completed art project or similar.

From 25 February 2022, parents, carers and other adult visitors who enter school buildings must have had their third dose of COVID-19 vaccine or have a valid medical exception. For parents, carers and other adult visitors that became fully vaccinated after 25 October 2021, the deadline is 15 March 2022. Parents, carers and other adult visitors attending school sites for drop-off and pick-up who do not enter school buildings do not need to comply with vaccination requirements.

Parking

We urge all our families to please take note of the parking signage particularly outside the school along Dunns Road.

The “Kiss & Go” zone is a 2 minute standing only zone. Parents may drop off their children here, however must not leave their car unaccompanied in the “Kiss & Go” zone.

Please do not park in the turning circle at the end of Dunns road.

Personal Property

Principals have been requested by DET to remind staff members, students and parents/guardians that “personal property brought onto school premises is done so with the knowledge that DET insurances will not cover any loss or damage to such property, therefore staff members, students, parents/guardians are discouraged from bringing unnecessary or particular valuable items to school.”

We request students do not bring expensive items and toys to school to use during their breaks. We cannot guarantee these items will not be damaged or lost. We also encourage our students to play active and imaginative games with their peers during their recess breaks.

Schools are reminded that the Department does not provide personal accident insurance or ambulance cover for students. Parents and guardians of students, who do not have student accident insurance/ambulance cover, are responsible for paying the cost of medical treatment for injured students, including the cost of ambulance attendance or transport as well as any other transport costs.

Privacy

This is just a quick reminder that access to the Department of Education and Training (DET) Schools’ Privacy Policy is available through the following link. <https://www.education.vic.gov.au/Pages/schoolsprivacypolicy.aspx#link6>

This policy is updated regularly and is of great assistance as we support our students to navigate through an ever changing technological world. Please refer to the policy as needed.

School Council Elections 2022

Would you like to be a member of our school council?

School Council meets twice a term (8 times during the year). The meetings are held on Thursday evenings starting at 6.30pm and concluding by 8.30pm.

We currently have four parent vacancies and two DET vacancies (staff) for our school council. If you are an enthusiastic parent interested in getting more involved and having a say in what our school is doing, or know someone who is, we would love to hear from you. We are looking for people who are committed to work with the school in this important role.

Effective councils have a broad range of experience, skills and expertise. Face-to-face and online training is available to help councillors develop the skills and knowledge for the job. Parents find their involvement satisfying and may also find that their children feel a greater sense of belonging.

For more information on what's involved, see: Parents involved in School— <https://www.education.vic.gov.au/parents/going-to-school/Pages/get-involved-at-school.aspx>

Nominations are now open and close on Wednesday 16th February 2022 at 4.00pm and forms are available from school reception.

School Council election process and timetable for Osborne Primary School

Event	Date
a) Notice of election and call for nominations	Wednesday 9th February 2022
b) Closing date for nominations	Wednesday 16th February 2022, 4pm.
c) Date by which the list of candidates and nominators will be posted	Friday 18th February 2022
d) Date by which ballot papers will be prepared and distributed	On or before Wednesday 23rd February 2022
e) Close of ballot	Wednesday 2nd March 2022, 4pm.
f) Vote count	Thursday 3rd March 2022
g) Declaration of poll	Friday 4th March 2022
h) Special council meeting to co-opt community members (the principal will preside)	Thursday 17th March 2022
i) First council meeting to elect office bearers (the principal will preside)	Thursday 17th March 2022

Lastly, I hope everyone has a great start to the year. It has been wonderful to see the students so settled and engaged as they work together. Let’s hope this continues for the year! If you see me on the gate in the morning or afternoon please say “hi”.

Brett Miller, Acting Principal



Parents, we have lots of fun activities for your child/children to participate in at lunchtime. Speak to your child if this is something you think they would like to do.

The timetable is below:

LUNCHTIME ACTIVITIES			TERM 1
MONDAY	1:00 – 1:30	HAPPY POD	Climbing wall POD
MONDAY	1:00 – 1:30	LIBRARY	Library
MONDAY	1:00 – 1:30	DRAWING CLUB	Art Room
TUESDAY	1:00 – 1:30	CHOIR	Music Room
TUESDAY	1:00 – 1:30	DIGITAL SANDPIT	Science Lab
TUESDAY	1:00 – 1:30	HAPPY POD	Climbing wall POD
WEDNESDAY	1:00 – 1:30	PUBLIC SPEAKING COACHING for LEADERS	Music Room
WEDNESDAY	1:00 – 1:30	HAPPY POD	Climbing wall POD
THURSDAY	1:00 – 1:30	LIBRARY	Library
THURSDAY	1:00 – 1:30	WELFARE	Portable 14
THURSDAY	1:00 – 1:30	HAPPY POD	Climbing wall POD
THURSDAY	1:00 – 1:30	STEM	Science Lab
THURSDAY	1:00 – 1:30	DANCERSIZE	Gym
FRIDAY	1:00 – 1:30	TECH CREW	Music Room





During the first two days of school, our staff participated in a number of Professional Development sessions. These curriculum days are extremely important, enabling staff to improve their skills, keep up to date with current research and practices and participate in targeted professional learning activities aligned to school strategic directions to improve student learning outcomes.



One of the sessions was working with David Vinegrad. David is recognised as a world leader in the development of restorative practices. Restorative practices and positive behaviours for learning focuses on building positive relationships between students and staff and students and their peers within a school. David lead staff in activities in relation to putting into practice important values and beliefs that emphasize rights and responsibilities, positive relationships, productivity and cooperation and at the same time meeting individual needs within our community, therefore aligning to the Osborne PS values.

It was an extremely valuable session working with David at the beginning of the school year. I know all staff are very keen and excited to put into place all of their learning from the day with their new students.

Melanie Webb, Acting Assistant Principal



SPORT

School Sport Victoria Team Online Registration Process.

12 Years and Under

Registration to trial for AFL (boys and girls), Netball, Soccer, Hockey, Rugby and Basketball for state teams are now open.

The SSV website www.ssv.vic.edu.au provides important information and a video on the process as well as application forms and must be visited.

Key points include:

1. Parents must consult with their Sport Teacher/Coordinator at the school to ensure their child has a high skill level to trial and represent their school.
2. It is imperative that teachers will decide on your child's capability of representing their school at a state level before registering online.
3. This discussion with the school Sport Teacher is necessary as all students MUST get the Sport Teacher/Coordinator and the Principal signature on their registration form prior to attending a trial.

The Eventbrite ticket, application form signed by the Principal and Sport Teacher/Coordinator and proof of payment must be handed to the Division Trial Coordinator on the day of the trial.

Applicants will be notified of arrangements for the Division trial once registrations have closed. Note: Registration for Division trials close on Tuesday 1 March 2022

<https://www.ssv.vic.edu.au/team-vic>



2022 OSBORNE Student Leaders



Name	Title
Amelia Murray	School Captain
Mason Smith	School Captain
Georgia Taylor	School Vice-Captain
Archer Amado	School Vice-Captain
Ella Holcombe	<i>Birdrock House Captain</i>
Charlie Beck	<i>Birdrock House Captain</i>
Eden Shallard	Dava House Captain
Seb Andrews	Dava House Captain
Willow Edwards	<i>Craigie House Captain</i>
Oliver Boyd	<i>Craigie House Captain</i>
Eabha Pierce	Hawker House Captain
Lachlan Wells	Hawker House Captain
Freya Crowther	<i>Environment Leader</i>
Buster Peters	<i>Environment Leader</i>
Davina Ming	S.R.C. Leader
Harley McKenzie-Cundy	S.R.C. Leader
Sadie Coulson-Howe	S.R.C. Leader
Matt Fitzpatrick	S.R.C. Leader
Lulu Ramalinga	Performing Arts
Zeek D'Arcy	Performing Arts
Genevieve Fenton	Visual Arts
Des Vandehoef	Visual Arts
Tayah Wilde	Peer Support Leader
Brodie Dunstan	Peer Support Leader
Chloe Smith	Peer Support Leader
Alistair Miles	Peer Support Leader
Summer Lloyd	Peer Support Leader
Isabella Penn	Peer Support Leader
Josh Winsor	Peer Support Leader
Grace Estcourt	STEM Leader
Byron Stanton	STEM Leader





Dates for the Diary

Event	Date	Compass Closing Date
2022 Year 5 ADANAC Camp	Monday 14th- Wednesday 16th February 2022	Closed
Water Safety	Monday 14th—Friday 18th February	11th February
Swimming Trials Optional—Years 3 –6	Wednesday 23rd February	18th February
Meet the Teacher	Monday 21st—Friday 25th February	NA
Foundation 10 days of School Celebrations	Monday 21st February— 9:05-9:30am	NA
FOS Welcome Morning Tea	Monday 21st February— 9:00-10:00am	NA
Student Leaders Badge Presentation	Friday 18th February 2.15pm—at the Assembly	NA
2nd Hand Uniform	Tuesday 22nd February 3.00pm—4.00pm-Near Canteen	NA
Student Photos	Thursday 3rd March	NA
Kaboom Whole School	Thursday 17th March	9th March
Ride to School	Friday 25th March	NA
Curriculum Day	Tuesday 26th April	NA

2022 School Term Dates

Term 1— 28th January—8th April

Term 2—26th April—24th June

Term 3—11th July –16th September

Term 4—3rd October—20th Decem-

UNIFORM SHOP

Uniform shop opening times :

The uniform shop is open :

Monday 1.30pm—4.00pm and Friday 8.30am—11.00am

Online orders available at <https://fcw.com.au>

2ND HAND UNIFORM

The 2nd hand uniform shop will be open on Tuesday 22nd February between 3.00pm—4.00pm.

The table will be set up outside the canteen area. All items are \$5.00 each.

CSEF Applications

The Camps, Sports and Excursion Fund is available again this year. If you have a current Health Care Card or Pension Card, you may be eligible for the Camps, Sports, Excursion Fund (CSEF) payment. This funding will be used towards excursions, camps and sporting activities run through the school.

If you applied for the CSEF in 2021, you don't need to complete an application form in 2022 unless there has been a change in your family circumstances. Schools are able to accept and process applications up until the end of Term Two each year. CSEF payments are made to the school from March onwards each year. Application forms are available from the office, please complete and return to us along with a copy of your card.

Conveyance Allowance

This program provides financial assistance for the journey to and from school in areas where transport options are limited.

To be eligible for the Conveyance Allowance students must meet the following criteria:

1. Attend their **nearest** government or non government school.
2. Be enrolled at a school / campus **outside Melbourne's metropolitan conveyance boundry.**
3. Reside **more than 4.8km** or more by the shortest practicable route from the school attended.
4. Be of school age and reside in Victoria.

Please contact the school office on 0359 751792 for an application form and further information.

CANTEEN



** Time is running out to close your ultimate schools account and receive a refund of money held in the account. Log onto Ultimate Schools and follow the prompts to close your account. **

Sushi is back on Wednesday's and to order by 1.00pm Tuesday so you don't miss out.

Please see page 10 for the Flexischool brochure.

Jen Denman

Mamas in the Kitchen



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Set up your account

- 1 **Download the Flexischools App**
Note for iPhone and iPad please select 'Allow' notifications.
- 2 **Login/Register**
 - **Already a Flexischools user** – Enter your details and login. To save your login details select 'remember me'.
 - **New Flexischools user** – Click 'Register', enter your email address and follow the instructions in the email to set up your account. Once your account is set up, add new student; search for their school, enter student details and select their class.
- 3 **Top Up Your Account**
To make ordering fast and simple, you can set up automatic top ups in your 'User Profile'.

Order

- 1 **Place your Order**
On the app home screen, scroll down to view your school services such as canteen and uniforms. Then **swipe left** and **right** to view all available services.
- 2 **Make your Selection**
Find the service and press 'Order', then select the items you wish to order.
- 3 **Make Payment**
Select your payment option and complete payment to place your order.



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OSBORNE Emergency Management Procedures

In the event of any situation where the school or its inhabitants are in danger, all staff, students and visitors will be relocated according to 6 possible plans made in consultation with **POLICE, CFA** and **DET Emergency Management**.

Plan O Relocate to the oval.

Plan G Relocate to the gymnasium.

Plan D Relocate to Dunns Road Park.

Plan B Relocate to Bentons Square Shopping Centre.

Plan X Relocate by bus to another school or safe venue as deemed so by Police.

Lockdown remain locked inside the Buildings in classrooms or specialist's room at Osborne.

For all refuge sites the following will apply:

- Attendance rolls, absence books and visitors' book will be checked off to ensure all students, staff and visitors are accounted for and safe.
- All present will remain under the supervision of the Osborne staff awaiting instructions from the **POLICE, CFA** and **DET Emergency Management**.
- Students will only be allowed to be removed by parents if the normal procedures for early dismissal are observed. . ie. Parent must sign the child out from the class teacher's responsibility by signing the class roll if no early dismissal form is available. They will need to leave the school grounds immediately after collecting their child.
- In the event of an emergency situation occurring at dismissal time, the students will be kept at the refuge site until the danger has passed and Police or CFA approve dismissal.
- It is essential all staff and parents understand that these decisions will be made in plenty of time to keep all personnel safe.
- These decisions will be made in consultation with the **POLICE** and **CFA**.
- All other decisions will be made by the Principal, Assistant Principal or their delegate.

In the event of an emergency, to avoid congestion and panic, Police recommend parents refrain from rushing to the school.

PLEASE NOTE: DET provide schools with updates and advise schools when serious weather conditions or emergencies arise that may require cancellations of excursions, camps etc.

For further information refer to: www.eduweb.vic.gov.au

www.education.vic.gov.au

www.police.vic.gov.au

www.cfa.vic.gov.au

Radio ABC774



OSBORNE PRIMARY SCHOOL
2655

UNIFORM POLICY

Rationale:

The following Uniform policy states the expectations Osborne Primary School Council holds with regards to student appearance. This code will apply during school hours, while travelling to and from school and when students are engaged in school activities out of school hours. Osborne Primary School has determined that the wearing of school uniform will be compulsory for the following reasons:

A school uniform –

- Develops a sense of unity
- Fosters a sense of belonging to the school
- Establishes the identity of the school within the wider community
- Creates a positive image for the child and the school
- Provides practical clothing for school activities
- Eliminates peer pressure caused by competition with dress
- Provides a range of choices for all seasons
- Provides recognition of the leadership role Year 6 students have in the school by wearing purple jumpers and/or Polo shirts.

Principles:

The uniform colours are green and white (including hats, hair ties etc. Socks may be green, white or black).

The school logo / emblem is to be a feature of the uniform. The logo/emblem is not compulsory but highly recommended.

Most of the uniform is designed to be worn by both girls and boys and incorporates design suggestions in which they feel most comfortable.

The uniform is designed with due regard to the health and safety of the students.

Appropriate footwear:

Appropriate footwear is another essential part of the School Uniform Policy. For safety reasons students are to wear appropriate footwear to suit their activity at school.

- For sport activities, runners are recommended.
- At other times, suitable protective footwear is necessary.
- Shoes for school should be mainly black or mainly white.
- Canvas shoes regardless of colour are not considered appropriate footwear for safety reasons. They do not offer proper support for the sole or top of the foot.
- High heeled shoes, beach footwear and open thongs are not to be worn to school.

Dress Code and Grooming expectations:

- **All students are expected to wear the school uniform at all times**
- Any bike shorts, leggings or other garments worn underneath uniform should not be visible.
- Tights for girls should be green.
- Hats are to be worn in accordance with the school's sunsmart policy. It is compulsory for the school approved hat to be worn in the Sunsmart season.
- Hair colour must be natural colour.
- No make-up is to be worn at school.
- Nail Polish is not to be worn at school.
- Basketball shorts are not school uniform.
- Netball skirts are not school uniform.
- Cargo shorts are not school uniform.

- Socks with commercial logos are not school uniform.
- Students may wear black crew socks.
- Tattoos are not considered part of the school uniform and students are not to wear tattoos while they are at school or involved in any school activity.
- Students will not be permitted to represent the school, leave the school on excursions, participate in inter-school sports or other special activities unless wearing the correct school uniform and following Health and Safety Guidelines.
- The school uniform includes all items available at the uniform shop operating within the school grounds.
- Council delegates to the principal his/her delegate power to act at his/her discretion should students attend school with what (s)he considers inappropriate hairstyles, body piercing, make-up, jewellery etc. in such situations parents will be contacted to negotiate a more appropriate personal presentation for their child in the school environment.

Accessories:

- Children wishing to wear a scarf, beanie and / or gloves for warmth in winter are required to have these items in school colours of dark green or white.
- The Osborne Primary School bag available at the uniform shop is the recommended school bag choice.
- School bags that are not Osborne Primary School bags are required to be of similar size and in either dark green or black.

Health and Safety aspects of the School Uniform:

While it may be more widely accepted that various parts of the body may be pierced and jewellery may be worn in these pierced holes, for safety reasons the following rules will apply to students at Osborne Primary School:

- Students may have pierced ears, no sleepers or dangling rings are acceptable.
- No other exposed parts of the body that are pierced are to have rings or studs attached.
- Loose jewellery is not permitted.
- Long hair should be tied back with appropriately coloured clasps, ties or ribbons.
- Make up is not to be worn at school.
- Wide brimmed Osborne Primary School hats are compulsory to be worn during all outdoor activities in the Sunsmart season

Lost items:

The school makes provision for the return of lost property and uniform items that are labelled with the student's name. It is the responsibility of parents to clearly label the property of their child. The school will not accept responsibility for lost or damaged items of students.

School Uniform Free Days:

The Principal may announce a School Uniform Free Day occasionally as part of a Social Service or whole school activity

Where to obtain the Uniform:

The school operates a uniform shop at specific times where most items in the uniform may be purchased. Items may be handmade or purchased from various commercial outlets as long as the colour and style of garments match the school uniform.

Second hand uniform is uniform unnamed or donated that is in good condition. It is cleaned and available for sale to the community. Money from these sales goes towards assisting Osborne students at the school's discretion.

State Schools Relief is also used where appropriate as a source of uniform for students in need.

EVALUATION:

This policy will be reviewed as part of the school's three year review process.

Approval Authority Signature	 School Council President: Sarah Lawrence Date: 2 nd December 2021
Review Date	2024
This Policy was previously ratified by School Council on 16 th August 2018	



OSBORNE PRIMARY SCHOOL
2655

Mobile Phone – Student Use

PURPOSE

To explain to our school community the Department's and Osborne Primary School policy requirements and expectations relating to students using mobile phones and other personal mobile devices during school hours.

SCOPE

This policy applies to:

1. All students at Osborne Primary School and,
2. Students' personal mobile phones and other personal mobile devices brought onto school premises during school hours, including recess and lunchtime.

DEFINITIONS

A mobile phone is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network. For the purpose of this policy, "mobile phone" refers to mobile phones and any device that may connect to or have a similar functionality to a mobile phone such as smart watches.

POLICY

At Osborne Primary School:

- Students who choose to bring mobile phones to school, on arrival, must have them switched off and presented for secure storage in the school office
- Exceptions to this policy may be applied if certain conditions are met (see below for further information)
- When emergencies occur, parents or carers should reach their child by calling the school's office.

Personal Mobile Phone Use

In accordance with the Department's Mobile Phones Policy issued by the Minister for Education, personal mobile phones must not be used at Osborne Primary School during school hours, including lunchtime and recess, unless an exception has been granted.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

Secure Storage

Mobile phone devices owned by students at Osborne Primary School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Osborne Primary School does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items.

Where students bring a mobile phone to school, Osborne Primary School will provide secure storage. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Osborne Primary School students are required to store their phones by handing them into the school administration office to be placed in a lockable storage box.

Enforcement

Students who use their personal mobile phones inappropriately at Osborne Primary School may be issued with consequences consistent with our school's existing student engagement policies [Osborne Primary School's *Student Wellbeing and Engagement* and/or *Code of Conduct* policies.]

At Osborne Primary School inappropriate use of mobile phones is **any use during school hours**, unless an exception has been granted, which may include:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gyms

Exceptions

Exceptions to the policy:

- may be applied during school hours if certain conditions are met, specifically,
 - Health and wellbeing-related exceptions (see below); and
- can be granted by the principal in accordance with the Department's Mobile Phones Policy.

The category of exceptions allowed under the Department's Mobile Phones Policy are:

Specific exception	Documentation
Students with a health condition	Student Health Support Plan

Where an exception is granted, the student can only use the mobile phone for the purpose for which it was granted.

RELATED POLICIES AND RESOURCES

- Osborne Primary School Student Wellbeing and Engagement,
- Osborne Primary School Code of Conduct,
- Mobile Phones (Department Policy)
- Ban, Search and Seize Harmful Items(Department Policy)
- Personal Goods (Department policy)

REVIEW PERIOD

This policy was last updated on 21/11/2019 and is scheduled for review on 11/2022.



OSBORNE PRIMARY SCHOOL
2655

Personal Goods Policy

PURPOSE

To explain Osborne Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

SCOPE

This policy applies to all school activities, including camps and excursions.

POLICY

Osborne Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Osborne Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Osborne Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students bring an electronic device (eg mobile phone, ipad) to school the student must hand it in to the school office on arrival and collect it at the end of the school day. Students must have written parental/guardian permission and approval from the Principal to bring electronic device (eg mobile phone, ipad). A permission request form is available from the school office. If a student does not have permission to bring an electronic device to school the item will be stored securely in the school office until the end of the day, when the item may be collected by the student and/or parent/guardian.

If a student brings other items of value to school, they will remain the responsibility of the child. In some circumstances, such as a substantial amount of cash, the item will be confiscated, and stored securely at the school office until the end of the day, when the items may be collected by the student and/or parent/guardian.

REVIEW CYCLE

This policy was last updated on 21 February 2019 and is scheduled for review in 1 year.